



# LEADERSHIP INSTITUTE

## FINANCIAL MANAGEMENT

#### Course Description

This course covers the administrative requirements that pertain to the use of Indian Housing Block Grant (IHBG) funds disbursed to tribes and tribal housing programs in accordance with the Native American Housing Assistance and Self-Determination Act (NAHASDA) of 1996. Throughout this course, students will learn how to develop financial planning strategies, interpret basic financial reports, plan a standard operational budget, and determine financial components for various projects eligible under NAHASDA. Students will discuss the skills required to perform the responsibilities related to effective financial management methods in compliance with 2 CFR Part 200, the Single Audit Act, NAHASDA, 24 CFR Part 1000, GAAP, and other financial standards. Students will also participate in skill building exercises and case study analysis.

## Objectives

Upon completion of this course, participants should:

- o Provide an overview of the general business environment and operations consistent with effective financial management
- o Present an overview of basic financial management concepts, terminology and management best practices
- o Understand general management functions, job roles and responsibilities in the field of finance and accounting
- o Improve individual capacity and proficiency of job skills in the performance of financial functions and responsibilities
- Understand reporting requirements and compliance with federal, state, tribal, and/or funding source regulations

### who Should Attend?

Housing Finance Directors, CFOs, Accountants, Accounting staff, Bookkeepers, Controllers, Housing Directors, Deputy Directors, Housing Managers, and other interested housing professionals. Tribal Leaders, Housing Committee Members, and Housing Board Members are encouraged to attend.