



# Procurement & Contract Administration

## Agenda

February 24-25, 2020  
12pm – 2pm and 3pm – 5pm EDT  
(10am - 12pm and 1pm - 3pm MDT)

---

### Day 1

- Module 1 – Introduction to Indian Country Procurement

Break

- Module 2 – Procurement Standards & Principles  
– Methods of Procurement

### Day 2


- Module 3 – Indian and Tribal Preference & Other  
– Contract Administration

Break

- Module 4 – Project & Contract Management

End of course

*Please Note: Times and topics, as specified on the agenda, are approximate and may vary depending on the pace of the class.*





-Instructor-

Aneva Yazzie

Ms. Yazzie has worked over 35 years in the affordable housing arena and has served as a federal regulator with BIA and HUD agencies, as a private housing consultant, as a Deputy Director for a state housing agency and CEO of the largest tribal housing authority. She is an Industrial Engineer by education and profession that she has applied in her passion to provide housing assistance to tribal nations in seeking solutions to housing needs for families. Through her field experience, she has firsthand knowledge and understanding of the challenges of rural tribal nations and has been instrumental in helping tribes and TDHEs in developing policies and building new homes with unique funds leveraging strategies and gained valuable experience and knowledge in the practical applications of NAHASDA and related federal laws.

### Course Description

The training will encompass the requirements pursuant to NAHASDA and Procurement Standards per 2 CFR 200 and Indian Preference per Section 7(b) of the Indian Education and Self-Determination Act. The training will be delivered in six modules that cover: Introduction to Procurement in Indian Country; NAHASDA Procurement regulations and 2 CFR 200 Procurement Standards, Indian Preference, Methods of Procurement, Price and Cost Analysis and then delve into the Contract Administration function that will cover types of contracts, required contract clauses, labor standard prevailing wages, payroll certifications, procurement records management/retention, payments, warranty and project closeout. The training will also include sample exercises to get better understanding of principles and concepts of procurement requirements.

