

BASIC FINANCIAL MANAGEMENT

Agenda

August 25-27, 2020

8:00am - 2:00pm PST | 11:00am - 5:00pm EST

Day 1

11:00 – 11:15 am	Introductions
11:15 – 11:30 am	Section 1: Orientation, Purpose and Objectives
11:30 am – 12:00 pm	Section II: Standards for Financial Management Systems
12:00 – 12:45 pm	Section III: NAHASDA IHBG Funds
12:45 – 1:00 pm	BREAK
1:00 – 1:45 pm	Section IV: What are Allowable Costs, What's not
1:45 – 3:00 pm	LUNCH ON YOUR OWN
3:00 – 3:45 pm	Section V: Budgeting
3:45 – 4:30 pm	Section VI: Cash Management of IHBG Funds
4:30 – 5:00 pm	Section VII: Basics of Governmental Accounting

Day 2

11:00 – 11:15 am	Overview from Day 1.
11:15 am – 12:00 pm	Section VIII: Accounting for IHBG Funds
12:00 – 12:45 pm	Section IX: Accounting Systems and Internal Controls
12:45 – 1:00 pm	BREAK
1:00 – 1:45 pm	Section X: Program Income
1:45 – 3:00 pm	LUNCH ON YOUR OWN
3:00 – 3:45 pm	Section XI: Audit Requirements
3:45 – 4:30 pm	Section XII: Reporting Requirements and Monitoring
4:30 – 5:00 pm	Section XIII: Record Keeping and Retention

Please Note: Times and topics, as specified on the agenda, are approximate and may vary depending on the pace of the class.