

Introduction to Indian Community Development Block Grant Application Training



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Presenter Introduction and History

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ICDBG Purpose

- The ICDBG program provides Native American Tribes and Alaska Native Villages with assistance to develop viable communities, including decent housing, suitable living environment, and economic development opportunities.

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Area Benefit

- Area Benefit: The area benefit option may apply when a project benefits all residents of an area in which 51% of the residents are LMI as defined by family size. This can be demonstrated with US Census or Survey data. The project area must be residential.
- Limited Clientele: When an ICDBG project benefits a limited clientele, at least 51% of the clientele served must be LMI persons.

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Capacity of the Applicant

34 Points

1.1 Managerial,

You must describe the project specific roles and responsibilities and the knowledge/experience of all individual key staff, in planning, managing, and implementing projects in accordance with the implementation schedule for which funding is being requested. HUD will consider experience pertaining to the specific activities being proposed or the specific roles and responsibilities described in the application to be **relevant**, experience within the last 5 years to be **recent**, and evidence of completing past projects on or ahead of schedule to be **successful**. You must provide a brief description of the past project(s), the dates they were targeted to be completed and the dates they were actually completed.

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What does this mean?

- Recent is within the past 5 years. What project or amount of funds have you managed within the past 5 years that is comparable to this?
- Relevant is – experience pertaining to the specific activities you are applying for. Have you recently managed a construction or rehab project? Does someone on your team have experience?
- Successful – marked successful projects of similarity
- HUD wants to be sure if they are giving your tribe hundreds of thousands of dollars, regardless of the “need”; you have the capacity to manage those funds and complete the project as you projected in your application.

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Example:

- Who is managing the project?
- Name the person, how many years experience do they have with managing budgets?
- Identify the finance person and what it is they will be processing, will they be completing financial reports and generate it to Executive Director, Housing Board, etc., Have they completed sf425's, will they be completing the sf 425's for this project?
- Who is going to manage the construction? Are you hiring? What will you require of their qualifications? Whoever it is, demonstrate their experience. Perhaps they are new to your tribe, but within the past five years they have managed a construction project somewhere else; they manage budgets equal to or over the amount of funding you are requesting.

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Continued Explanation

- Success is identified by successful completed projects within the past 5 years.
- Example: In 2019, The WannaBeFunded Tribe was awarded a \$600,000 ICDBG to construct a 7,000 sq. ft. youth center. Youth are utilizing the facility for afterschool programs. The project was completed on time and within budget. Reports were filed on time.
- List all projects that are similar in nature. Perhaps you got a loan to rehab from a different funding source. List what it was, what you accomplished, the amount of funds you managed.
- People significant to the project: Do not list every single person in the department. List the Key people. Key people are the people who are going to manage the project. Grant Administrator, Finance Person, etc.

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List successful projects: this would be a good place to refer to an attachment with pictures of your success:



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Think about the person who is going to be reading your application



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Make it Easy

- How many applications do you think the reader has to review? I'm thinking it's not fun and very tedious. So make your application flow and follow **exactly the outline in the NOFA**. Follow what it says. Make it easy for the reviewer to follow ~ "sequentially", **your** application. Refrain from adding anything the instructions have stated NOT to give such as "resumes, policies and procedures". Also, refrain from boasting about the credentials of a staff person that is totally irrelevant to the position they will fill for this project. If they have a degree in Liberal Arts and have been an opera singer for the past decade and they are the new Executive Director, make sure you identify the qualifications they currently have in their position and the experience they have to fulfill their role. Be sure you are identifying that you have the capacity to manage this project and hone in on each person's qualifications and experience.
- Stay away from "*feelings*". You can't measure "*feelings*." "*We feel the Wannabefunded Tribe should be funded because our people are suffering and we really need this money to rehab these homes.*" Why do the homes need to be rehabbed? List the issues. Lots of people care, many are not capable of managing several hundred thousand dollars. Be confident and state, the Wannabefunded tribe has demonstrated their successful capacity to manage a project of this magnitude within the regulations of 24 CFR demonstrated by the (list your successful projects, clean audits for (.. How ever many years), timely reporting and meeting established time lines.

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Subfactor 1.1.b. Audits (5 points).

- Describe how you, the applicant or responsible designee has met the audit requirements outlined in 2 CFR part 200, Subpart F. Indicate whether an audit submission was required the last two audit periods and whether it was submitted timely or required a deadline extension. 2 CFR part
- 200.512 that the audit must be complete and submitted within nine months after the end of the audit period.
- Understanding that due to Covid, extensions were allowed, on when audits due dates, see second bullet below. This is where you identify and state what the NOFA is asking of you:
 - The annual audits for the last two audit periods were submitted and accepted by the FAC in accordance with 2 CFR part 200.500 (within 30 days after completion of the audit or 9 months after the fiscal year ends, whichever is earlier), **or**
 - You received an extension of the audit submission date and you submitted your audit by the extended due date. If you received an extension, you must submit a copy of the extension approval letter. Do not submit your audit with the application, **or**,
 - You are not required to submit an annual audit; **you must state** that you did not meet the audit threshold under 2 CFR part 200.500.

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Subfactor 1.1.c. Audit Findings. (4 points)

- Describe whether there are any audit findings that were cited to HUD or any financial statement findings that impact the management of ICDBG or IHBG programs and if so, whether these will be resolved. Points will also be assigned based on the auditor's opinion for the most recent audit.
- If you had a problem with your audit. State it and what measures you took to improve, revise, etc.,



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Subfactor 1.1.d. Procurement and Contract Management (5 points).

- Describe how the policies and procedures of you, the applicant or responsible designee for procurement and contract management of the project meets the applicable regulatory requirements at 2 CFR part 200 and 24 CFR part 1003. [Specifically 200.318 General procurement standards, as well as 200.319 Competition, 200.320 Methods of procurement,
- 200.321 Contracting with small and minority businesses, women's business enterprises, and labor surplus area firms, 200.323 Contract cost and price, 200.325 Bonding requirements, and
- 200.326 Contract provisions], **and** 24 CFR Part 1003 [including 1003.510 Indian preference requirements and 1003.606 Conflict of interest].

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Pay attention to this section!

- I have lost points in this section because there were so many factors, I thought I would just highlight the ones "I" thought were the most imperative. It cost me some points. Identify every single regulation they have listed here and how your tribe adheres to these regulations and then state how your policy addressed it. Don't send your policies, and don't refer to them in the attachments. Say it 'here'. 5 points can really affect your score; if you lose points from your audit and then points here, they add up very quickly, and could possibly put your application below the funding cut off.



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Subfactor 1.2. Past Performance (up to 10 points for current ICDBG grantees only).

- You are not required to respond to the past performance subfactors unless information is requested elsewhere in this rating factor. The term “rating period” in the subfactors below refers to the 2- year period immediately preceding the application due date. *Your performance in implementing Imminent Threat grants and Mold grants will also be considered in this subfactor.*

Celebrate where you came from; where you are and where you are going. Make it Happen. You are an integral part of History.



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Subfactor 1.2.a. Disbursements (up to 3 points).

This section is where HUD will review the status of your open ICDBG’s, how much money is in your LOCCS and if you were on time with your reports, etc., as outlined below.

- For this subfactor, performance will be evaluated for all ICDBG grants that are open during the rating period. ICDBG funds awarded within 2-years of the application deadline are not included when calculating the Line of Credit Control System (LOCCS) percentage under this subfactor. However, ICDBG grants closed during the 2-year rating period are included in the calculating the LOCCS percentage under the subfactor.
- Subfactor 1.2.b. Reports (up to 3 points).**
- You submitted all Annual Status and Evaluation Report(s) (ASER(s)) **and all** Federal Financial Report(s) (FFRs)(SF-425) by the submission deadlines.
- Subfactor 1.2.c. Close-outs (2 points).** For this subfactor, performance will be evaluated for all ICDBGs that were closed, due to be closed or should have been closed in the past 2 years of the Application Deadline Date of this NOFA. Applicant submitted closeout documents within the date the criteria for closeout has been met as described in the most recent implementation schedule HUD-4125 or the date the Area Office determined the criteria for closeout has been met. **Applicants will be awarded full points if they are current and in-compliance with the most recent implementation schedule and the close-out process has not commenced.**

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The finance director is late with his reports .. I'm sure it's in there somewhere .. But at least there is room for his coffee! Priorities.

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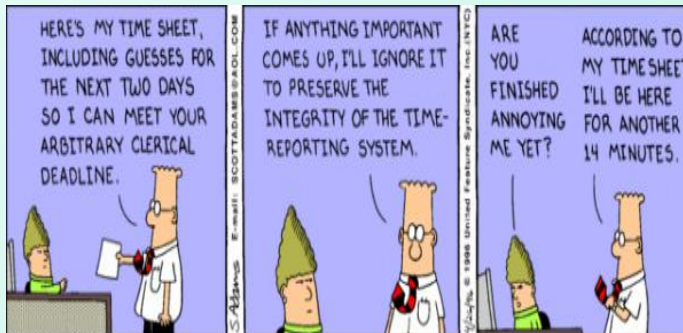
Things to Remember

- In regard to the above scoring criteria; it's imperative that you pay close attention to submitting your ICDBG sf425's, ASER and Minority Status Reports on time for your current projects. For Housing Programs, be sure that your IHP's, sf425's and APR's are on time as well.
- **Suggestion:** put a reminder in your calendar the month before the reports are due to give you a month to complete your reports.



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These points affect your score on this and future applications. Think of it in terms of a credit report. If you are late in making your payments, it goes against your credit. If you are late in submitting your IHBG and ICDBG reports; it goes against your ICDBG Score.



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Subfactor 1.2.d. Monitoring Findings. (2 points).

- For this subfactor, performance will be evaluated for resolved or unresolved ICDBG and/or IHBG monitoring and findings during the rating period. Do not submit responses to open monitoring findings with the application.



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Rating Factor 2: Need/Extent of the Problem

Maximum Points: 30

Subfactor 2.1. Need and Viability

(6 points)

To receive full points:

- You describe the need for the project
- You demonstrate that the project will meet an essential community development need,
- You describe **how and why** the project will improve the viability of the community.
- How did you determine the need? Housing Rehab? Did you do a walk through? Did you receive numerous calls from tenants identifying the problem?
- What essential community development need are you addressing? Safe and affordable housing? Job Creation, retention for Ec/Development, or a public facility that is providing a community facility providing essential needs such as medical, afterschool program for youth, etc.
- How is this project going to improve the viability of your community? Will it improve health for tenants by the removal of mold? Will you create jobs and self sufficiency for tribal members, generate a revenue stream for the tribe for Ec/Dev. Projects, or community facility will provide immediate medical services, the afterschool program will increase students grades, provide cultural activities and a sense of pride.

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How did you determine need?

- Did you complete an on-site inspection of the rehab? Who did it?
- Did you conduct a survey and tabulate the results? If so, provide the results in your narrative and add a copy of the survey you utilized in your attachments.
- Did you conduct on-site inspections with a Certified Housing Technician or an A/E firm? If so, state that, state their credentials, their findings, and also if they provided you a proposed scope of work and helped with the budget, identify them and again in the budget section.
- For new infrastructure – who did you work with to create the conceptual designs, or are they stamped and approved designs? How did you determine the need for this new facility? Was it a result of community input through surveys, council meetings? Where is that documented?
- Did any of your findings indicate health risks such as mold? Does your health department have any recent reports (within past 10 years) identifying the percentage of tribal members with COPD? Tie this into your need.

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*Is anything dead or
alive up there?*



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Need continued

- Is overcrowding an issue? What kind of need does that create other than the obvious overcrowding? Does it increase domestic violence? Does it reduce the life expectancy of the units?
- If your project is Economic Development – How did you determine you needed this new venture. You have to have a market feasibility study completed ~ this will demonstrate the need and sustainability of the region to support the venture. Also, a business plan will need to be completed.

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Subfactor 2.2. Project Benefit (up to 10 points).

- The criteria for this subfactor will vary according to the type of project you are applying for. Information below is based on the data you will be using.
- To determine the percentage of LMI persons who will benefit from area-wide public facility and improvement projects as well as economic development projects, you may rely on census data HUD provides or data you can provide as explained below. The calculation of LMI benefit may be calculated based on households or persons, whichever is more advantageous to the applicant.
- **Using HUD Data**
- If you wish to use HUD data you must indicate which tabulation of census data you will use from the tables at: <https://www.huduser.gov/portal/icdbg2019/home.html>

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Using Your Own Data

- You may submit data that are unpublished, not generally available, and not older than the latest data available from the U.S. Census Bureau. If you are submitting demographic data other than the Census, you must state in your application that:
 - Generally available published data are substantially inaccurate or incomplete;
 - Data you are submitting has been collected systematically and is statistically reliable;
 - Data are, to the greatest extent feasible, independently verifiable; and
 - Data differentiate between reservation and BIA service area populations, when applicable. If you are submitting your own data, you must include each of the following in your application:
 - A sample copy of the survey form used to collect the data;
 - An explanation of the methods used to collect the data;
 - The number of persons that will benefit from the project;
 - A list of incomes by household including household size; and
 - The number of LMI persons that will benefit from the project.

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Subfactor 2.2.a. Public Facilities and Infrastructure Projects (up to 10 points).

If you are proposing a project that will serve a limited clientele as defined in 24 CFR part 1003.208(b) you must demonstrate that families/individuals to be served by the project will be LMI to receive the full points in this subfactor.

HUD will rely on the most advantageous demographic information to assign points for this subfactor.

Points will be assigned as follows:

- **(10 points)** At least 85 percent of the beneficiaries are LMI.
- **(5 points)** At least 75 percent but less than 85 percent of the beneficiaries are LMI.
- **(2 points)** At least 55 percent but less than 75 percent of the beneficiaries are LMI.
- **(0 points)** Less than 55 percent of the beneficiaries are LMI.

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Subfactor 2.2.b. Economic Development Projects (up to 10 points).

- The beneficiaries from this type of project can be the persons served by the project (see above) and/or persons employed by the project based on the jobs created or retained because of the project. As with public facility and infrastructure projects, HUD will rely on demographic information submitted with your application to assign points for this subfactor.
- To document persons employed by the project, you must describe the nature and number of jobs created or retained for LMI people. This information includes but is not limited to brief descriptions of proposed job responsibilities, job titles, salaries, and the number of full-time equivalent positions. HUD will assess whether the person employed by the project qualifies as LMI if the person will be LMI at the time the person is hired. If jobs will be retained because of the ICDBG project, you must include information that shows clearly and objectively that jobs will be lost without the project. Jobs retained only for the period of the grant will not count under this rating factor; they must be permanent jobs.
- Points will be assigned as follows:
 - **(10 points)** At least 85 percent of the beneficiaries are LMI.
 - **(5 points)** At least 75 percent but less than 85 percent of the beneficiaries are LMI.
 - **(2 points)** At least 55 percent but less than 75 percent of the beneficiaries are LMI.
 - **(0 points)** Less than 55 percent of the beneficiaries are LMI.

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Subfactor 2.2.c. New Housing Construction, Housing Rehabilitation, Housing Acquisition, Land Acquisition to Support New Housing and Homeownership Assistance Projects (up to 10 points).

- Every year to accompany the ICDBG NOFA, HUD prepares a Factor 2 Needs Table (Needs Table) that is used to determine the need for housing in tribal areas. The ratio is based on the dollars allocated to a tribe/TDHE under the Indian Housing Block Grant (IHBG) formula program for need divided by the total number of American Indian and Alaskan Native (AIAN) households in the following categories:
 - annual income below 80 percent of the median;
 - overcrowded or without kitchen or plumbing;
 - housing cost burden greater than 50 percent of annual income; and
 - housing shortage (number of low-income AIAN households less total number of NAHASDA and Formula Current Assisted Stock).

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Needs continued

- You can find a copy of the Needs Table in the zip file with the Application Instructions for the ICDBG program when you download your application from [grants.gov](https://www.grants.gov). You do not need to attach the table with your application. HUD will refer to it when assigning points in this subfactor.
- **(10 points)** The dollar amount for the Indian tribe is \$0 - \$750 or the tribe's total FY 2019 IHBG amount was \$100,000 or less and the Needs Table indicates that the Indian tribe has American Indian and Alaskan Natives (AIAN) households experiencing income or housing problems.

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Subfactor 2.2.d. Microenterprise Programs (up to 10 points).

A microenterprise is a business with five or fewer employees, one or more of whom owns the business. The owner(s) of the microenterprise must be LMI and the majority of the jobs created or retained must be for LMI persons. For documenting persons employed by the project, you do not need to submit a demographic data statement and corresponding documentation. However, you need to submit information that describes the nature and number of the jobs created or retained. These types of projects will be scored as follows:

- **(10 points)** All employees are LMI.

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Sub Factor 2.3: Connection to Tribal Youth (up to 4 points)

This was a requirement for the 2020 ICDBG – Not sure if it will be in for the 2021

- This sub factor provides points to tribes/tribal organizations who are proposing ICDBG-related activities with the main purpose of helping prepare youth to be contributing members of their community by increasing access to developmental programs. The ICDBG project may propose other activities, but the main purpose must be preparing youth to be contributing members of their community for the proposed project to receive points under this subfactor. Applicants must demonstrate how the ICDBG project would foster opportunities for youth in general skill building, including life skills, pursuing higher education, access to trades, leadership opportunities, etc. Applicants are required to provide a description of the how the project will have a clear and direct connection to the youth and impact their communities, in addition to being able to show reportable output and outcome measures. Failure to submit this information may result in not receiving the maximum points in this subfactor and Rating Factor 5.

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Subfactor 2.4: New and Unfunded Applicants (New Applicants Only) (up to 10 points).

- Points are provided in this subfactor to applicants who have applied for but have not received ICDBG awards in recent years. It applies to the tribe, or the tribal organization on whose behalf the tribal organization is submitting the application, not the subrecipient working on the project. Only applicants that have never received an ICDBG or applicants whose prior grants have been closed for 2 years prior to the application deadline date can receive the points.

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Rating Factor 3: Soundness of Approach

Maximum Points: 34

- You describe the project in detail including: *size* (for example: square feet, linear feet, and bedroom size as applicable); *type* (for example: type of building, type of construction, and material used); and *location* (for example: a map, address and aerial photo), if available, provide architectural renderings and floor plans;
- You described how the project is feasible and cost effective;
- You explain your rationale behind the project design;
- Describe how you will train and/or employ Section 3 residents or contract with Section 3 businesses to provide other economic opportunities in accordance with Section VI.B.1. of this NOFA.

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Continued Approach

- Describe how you will comply with Indian Preference requirements. If a conflict is identified between Section 3 and Indian Preference requirements, describe the nature of the conflict and how it will be addressed.
- **Housing Construction/Rehabilitation or Public Facility Building projects (only):** You describe and provide the cost savings (in percentage or dollar amount) resulting from either the building design or construction methods or energy efficiency measures that will be realized in future years;
- **Land for Future Housing (only):** You establish that there is a reasonable ratio between the number of usable acres to be acquired and the number of LMI households to benefit from the project.

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Subfactor 3.2. Budget (up to 10 points).

- You must submit form HUD-4123 (Cost Summary) and may supplement the budget information in your narrative. If your application includes a public service component, your budget must also include a breakdown of those costs.
- For planning and administrative costs, do not include direct project costs /activity delivery costs (e.g. certain architectural/engineering, environmental, technical assistance, and some staff/overhead costs related to directly carrying out eligible activities) but include any funds the applicant will contribute toward administering the grant including planning and administrative costs that are charged as indirect costs charged to the ICDBG program under a cost sharing plan prepared under 2 CFR Part 200 as applicable. If you are not requesting ICDBG funds to administer the project, you must specify who will pay for this.
- HUD will consider experience pertaining to the specific activities being proposed or the specific roles and responsibilities described in the application to be **relevant** and experience within the last 5 years to be **recent**.

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This is sad but true. Have an expert in the field that understands the entire scope of your project, assist with the development of your budget. Choose someone who is experienced with Architecture, Environmental, Engineering, Mechanical, Electrical, Water and Sewer, Permitting and Costs of Materials. We write the proposal, we are not the experts in the field.

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Subfactor 3.3. Project Implementation Schedule (up to 4 points).

Points will be assigned based on the level of detail provided in your Implementation Schedule (for HUD-4125) and/or project implementation narrative.

3.4 Commitment to Sustain Projects (up to 10 points).

- Your application shows that you will be able to sustain your project once it is complete. How you do that depends on the type of project you are applying for.

Subfactor 3.4.a. Public Facilities and Infrastructure Projects (up to 10 points).

- State that either the tribe or another entity has adopted an operations and maintenance (O&M) plan to maintain the project and that it commits, by resolution or commitment letter, the funds to do so and the dollar amount. The O&M plan should also include the time frame not less than five years after the project closeout. These

five components must be addressed in an O&M plan:

- Daily or other periodic maintenance activities;
- Repairs such as replacing broken windows;
- Capital improvements or replacement reserves for repairs such as replacing the roof;
- Fire and liability insurance (may not apply to most types of infrastructure projects, such as water and sewer lines); and
- Security (may not apply to many types of infrastructure projects, such as roads).

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In your narrative, be sure to identify the key components of your time line **with** the dates. Don't skip this and just make a statement referring to your attachments. **MAKE SURE THIS IS EXACTLY THE SAME AS YOUR PROJECT IMPLEMENTATION SCHEDULE FORM 4125.**

Example of thing things to list:

- ICDBG Award
- Environmental
- Finalize Scope of work with A/E Firm
- Bid Documents
- Construction Contract
- Construction/Rehab
- Project Close-Out

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Remember:

- Your operation and maintenance plan is a separate document that you create, complete with a line item budget identifying all the expenses to maintain and operate the facility and is an attachment to the grant. Make reference to this in your narrative.
- Also, you must have a commitment in your tribal resolution stating the Tribe's commitment to operate and maintain the facility.



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Subfactor 3.4.b. Economic Development Projects (up to 10 points).

In accordance with 24 CFR 1003.302(c), you must provide a financial analysis prepared by a qualified party that meet the following criteria:

- The qualified party preparing the analysis must have recent and relevant experience in the type of project being proposed;
- The financial analysis must demonstrate that the project is financially feasible and has a reasonable chance of success;
- The analysis should include information about the project's market share, sales levels, growth potential, revenue projections, project expenses and debt service, if applicable; and
- The analysis must also demonstrate the public benefit resulting from the ICDBG assistance.

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Rating Factor 4: Leveraging Resources Maximum Points: 6

- HUD will award points based on the percentage of non-ICDBG resources provided relative to project costs.
- Points will be assigned as follows

Non-ICDBG Resources to Total Project Costs	Points
25 percent or more	6
At least 18 percent but less than 25 percent	5
At least 11 percent but less than 18 percent	4
At least 4 percent but less than 11 percent	2
Less than 4 percent	0

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Leveraged Resources include, but are not limited to:

- ✓ Tribal Trust Land
- ✓ Loans from individuals or organizations
- ✓ Private foundations, businesses, state or federal loans or guarantees; other grants including IHBG funds.
- ✓ Land needed for the project (which can include land purchased prior to the application deadline date) but not land that has been used as leveraged prior to ICDBG projects or that was previously purchased with ICDBG funds;
- ✓ Land used for a building expansion project if the land was not previously used for leverage.
- ✓ Direct administrative costs of the ICDBG grant amount.

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Leveraged resources do NOT include

- Indirect administrative costs as identified in 2 CFR 200;
- Administrative costs that exceed the regulatory limit of 20% of the ICDBG grant amount
- Ineligible ICDBG expenditures such as contributions of funds to pay for anticipated operations and maintenance costs of the proposed project; and
- The value of the existing facility (if your application is to expand or rehab an existing facility).

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Rating Factor 5: Comprehensiveness and Coordination Max. Points 6

- For this rating factor, show that you have designed your project and plan to implement it in coordination with community members, tribal departments, and other agencies/organizations. Your proposed project should be consistent with any tribal comprehensive plans if such exist. If funded, you will have to report on the outputs and outcomes you propose in your application.

Subfactor 5.1. Coordination (up to 2 points)

- You demonstrated that the activities are consistent with strategic plans or policy goals of your community.
- You identified and describe how you plan to coordinate and work on the project with organizations that will not be providing leveraged funds to the project.
- You summarized how you involved the community in developing the application pursuant to the regulatory requirements for citizen participation requirements.

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Build your team from your community. Director's of programs (Youth, Elders, Health, Domestic Violence, Social Services, Housing, Maintenance, etc.) Empower your community with knowledge and learning how to be a part of a team.



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What can children do with your project? They can describe the activities that take place in the facility you are constructing. They list the activities they want to do. This can drive the design of the facility. They can also select colors of tiles, walls, art work, signage; they will know they are integral not only to the project, but to their community.



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Community Participation!

Remember, you must notify the community of your intent to submit this application and give them the opportunity for input, **prior** to submission.

This can be done with posters at tribal offices, tribal website, tribal newsletter and/or on social media. Save a copy of the posting, provide a sign in sheet, and take minutes. In this section of your narrative, identify that you hosted a public meeting and also the opportunity to review the application to tribal members. In your narrative state how many people were in attendance. Many times, no one shows up. That's ok, you provided the opportunity. You state that in your narrative. If people show up and have comments, you state how many people showed up and state their comments. In your attachments, provide a copy of the notice, attendance sheet and minutes.



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Coordination

Who are you coordinating this project with other than the staff that will be administering the project?

Suggestions:

- Tribal Elders & Youth
- Program Directors – Health, Maintenance, Law Enforcement, etc., so long as it's relevant to your project.
- Outside Funding Agencies – are you working with a Bank, USDA, any other agency?
- Do you have any outside agencies that are providing technical assistance such as an Agricultural Specialist from the university that will educate and provide technical assistance on how to plant, glean etc.
- Developing policies, procedures, curriculum, etc.,

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Subfactor 5.2. Outputs and Outcomes (up to 4 points).

In this portion of your application you must include outcomes and outputs you hope to achieve with your project. Outputs are measured in the volume of work accomplished. An outcome is the impact you hope to achieve with your proposed project. They should be quantifiable measures or indicators that identify the change in the community, people's lives, economic status, etc.

Depending on the type of project(s) proposed outputs could include but are not limited to:

- Number of housing units rehabilitated;
- Number of jobs created;
- Number of housing units constructed;
- Number of community facilities built;
- Square feet for any public facility;
- Number of education or job training opportunities provided;

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Outputs and Outcomes Continued

- Number of tribal youth participants;
- Number of homeownership units constructed or financed;
- Number of businesses supported (including number of minority/Native American);
- Number of persons assisted;
- Linear feet of infrastructure.

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Depending on the type of project(s) proposed, outcomes could include but are not limited to:

- Reduction in the number of families living in substandard housing;
- Reduction in overcrowding;
- Increased income and self-sufficiency resulting from employment generated by project;
- Increase enrollment figures in higher education;
- Increase in homeownership rates;
- Reduction of drug-related crime or health-related hazards;
- Increased units connected to gas, phone or electric lines/roads/water/sewer;
- Increased accessibility for persons with disabilities; or
- Improved energy efficiency.

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I hope this has been a beneficial training and you knock it out of the park! Go you!!

- ❖ Ask for Help
- ❖ Plan in advance, immediately get organized, develop your scope of work, budget and gather all documents and get that tribal resolution signed.
- ❖ Be keenly aware of the opportunity you have right here and now to make history affecting multiple generations ~ for many generations to come. Most will never know who you are and what it took for you to accomplish these goals ~ but **you** will.
- ❖ Be organized, diligent, eat healthy (I eat chips, twizzlers and drink coffee so do as I suggest and not as I do!) and get lots of rest.

Please feel free to message me. I wish you the best!

Rosa McNally rosamcnally@live.com

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