

***Instructions for Completing
Request for Release of Funds and Certification (form HUD-7015.15)***

Part 1. Program Description and Request for Release of Funds (to be completed by Responsible Entity)

Block 1. Program Title(s): Enter the HUD program name - e.g., Indian Housing Block Grant, Indian Community Development Block Grant, Section 184 Loan Guarantee Program, etc.

NOTE: A single form may be submitted to the HUD Office for projects that receive funds from more than one HUD Program. Be certain all sources of HUD Program funds are identified.

Block 2. HUD/State Identification Number: Enter the HUD grant number(s) under which the proposed activity will be funded---e.g., Indian Housing Block Grant, 06IT0204222 (Indian tribe), or 06IH0205898 (Indian housing authority), Indian Community Development Block Grant, B06SR021156, etc. If funds from several grant years will be used for the activity/project, then identify all of them on this form.

Block 3. Recipient Identification Number: No entry is required for this box; rather, the Responsible Entity may use this space for internal filing purposes. For example, a number may be entered that corresponds to the activity's file number for the Environmental Review Record.

Block 4. OMB Catalog Number(s): Enter designated OMB numbers --- i.e., Catalog of Federal Domestic Assistance (CFDA) number. For example:

CDFA No 14.862, Indian Community Development Block Grant Program
CDFA No 14.865, Public and Indian Housing Indian Loan Guarantee Program
CFDA No. 14.867, Indian Housing Block Grant
CDFA No. 14.869, Title VI Federal Guarantees for Financing Tribal Housing Activities
CFDA No. 14.873, Native Hawaiian Housing Block Grant
CFDA No. 14.874, Loan Guarantees for Native Hawaiian Housing

NOTE: The Office of Management and Budget (OMB) Catalog is available on line at HUD's website.

Block 5. Name and Address of Responsible Entity: Enter the name and address of the tribe responsible for the environmental review for the activity/project.

Block 6. For Information about this request, Contact (name & phone number): Enter the name of person to contact concerning this form, HUD-7015.15, and the environmental review for the activity/project listed on this form.

Block 7. Name and Address of Recipient (if different than responsible entity): No information needs to be entered here because the tribe is both responsible entity (Block 5 above) and the recipient, according to 24 CFR 58.

Block 8. HUD or State Agency and Office Unit to Receive Request: Enter the name and address of the ONAP Field Office that is to receive the form HUD-7015.15.

Block 9. Program Activity/Project Name: Enter the activity/project name for which the request for release of funds is being submitted.

Block 10. Location (Street address, city, county, and State): Enter the location of the activity/project.

Block 11. Program Activity/Project Description: Enter a description of the activity/project to which this form pertains. (ONAP Field Offices also generally request that you enter the amount of NAHASDA or ICDBG funds related to this request.)

Part 2. Environmental Certification (to be completed by responsible entity)

Item 4. Check either the first box [“did require” preparation of and environmental impact statement (EIS)] or second box (“did not require” preparation of an EIS). The second box is the one usually checked.

Item 9. Signature of Certifying Officer of the Responsible Entity:

The Certifying Officer signs his/her name, title, and the date. The Certifying Officer is usually the chief elected official for the responsible entity/tribal jurisdiction in which the project is located, or someone formally delegated this responsibility by the tribal governing body. The Certifying Officer is attesting to the responsible entity’s compliance with HUD’s environmental review procedures (24 CFR Part 58) as set forth in items 1 through 8 in Part 2. The completed form HUD-7015.15, along with a copy of the posted or published environmental Notice(s), is submitted to the Administrator of the appropriate ONAP Field Office.

Part 3. To be completed when the Recipient is not the Responsible Entity

Signature of Authorized Officer of the Recipient:

The recipient of NAHASDA funds receives the completed form HUD-7015.15 from the responsible entity. It is to be signed and dated by the “Authorized Officer” of the recipient. The recipient then submits the completed form HUD-7015.15, along with a copy of the posted or published public Notice(s), to the appropriate HUD Office Division Director cited in the above referenced environmental Notice(s). The recipient maintains the copy of the environmental review record for its official project file.

NOTE: The NAHASDA recipient, by signing form HUD-7015.15, agrees to implement any special environmental conditions resulting from the environmental review prepared by the responsible entity. The recipient also agrees to notify the responsible entity of any proposed change in scope of the project or any change in environmental conditions. . It also agrees not to implement any of those changes without a prior concurrence from the responsible entity and, if deemed necessary by the responsible entity, a supplemental formal release of funds from HUD.