

AGENDA

- Factors to Consider in Calculating Rent
- The 3 Rules Regarding Income
 - Pros and Cons
 - Examples
- Calculating Income & Assets
- Section 8 Calculating for Eligibility
 - Inclusions
 - Exclusions
 - Activities
- Calculating Adjusted Gross Income
 - Required Allowances
 - Additional Allowances (Incentives)
 - Activity
- Options for Setting Rents: Proforma
 - Operating Expenses
 - Activity
- Options for Setting Rents: Development Project
 - Waiting List Analysis
 - Activity
- Options for Setting Homebuyer Payments
 - Affordability
 - Activity
- Verifying and Documenting Income

Course Objectives

- Understand how to calculate income-based rent.
- Learn what counts as income and how to calculate annual income to determine eligibility.
- Learn how to calculate adjusted income and house payments and contribute to sound management.

Common Courtesies

- Ask questions!
- Feel free to turn on your video and make comments.
- Share techniques and advice.
- Have fun.

Course Structure


- Presentation
- Exercises
- Participant materials
- Examples
- Annotation activities

Summary of Sections



INTRODUCTION





VARIOUS WAYS TO CALCULATE RENT

FIRST: YOU MUST FOLLOW THE STRICTER RULE WHEN THERE ARE MULTIPLE FUNDS!!!!

- Various ways to calculate rent and homebuyer rent include at least the following:
- Income based rent
- Mixed income
- Market survey driven rent
- Breakeven Rent
- Understanding Operating Expenses

A Few Key Terms to Start

- **Low-income**
 - A household at 80% of median or below
- **Moderate-income**
 - A household between 80% and 100% of applicable median income
- **Annual gross income**
 - Sum of anticipated household income
 - Determined using 24 CFR Part 5, IRS, or Census
- **Adjusted income**
 - Deducts amounts from gross income for certain specified household costs

Factors to consider

1. Programs' requirements
2. Affordability analysis
3. Refer to data from needs assessment
4. Type of housing, design
5. Subsidy requirements
6. Financing availability requirements
7. Contractor, force account
8. Adjustments

Reasons for options

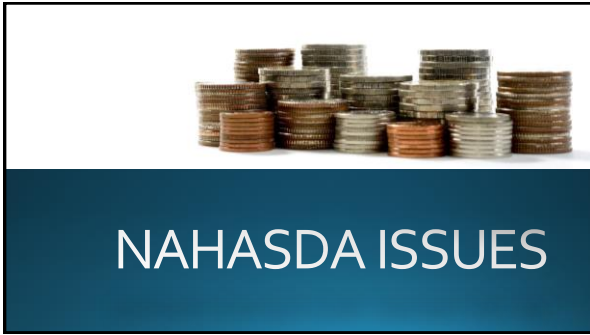
- Recipients' methods for calculating house payments can address any of the following goals:
 - To reduce NAHASDA subsidy
 - To generate revenue for additional services
 - To leverage other funds
 - To provide down payment assistance
 - To breakeven
 - To determine the gap

INCOME-BASED CALCULATION AND SUBSIDY

Annual Income		\$27,000
Adjustments:		
4 dependents @ \$480		(\$ 1,920)
Child Care		(\$ 1,080)
Total Adjustments		\$ 3,000
Adjusted Annual Income		\$24,000
Adjusted Monthly Income	(24,000/12)	\$ 2,000
Monthly Gross Rent	\$2,000 x 30%	\$ 600
Utility Allowance		(\$ 250)
Monthly Rent		\$ 350
Annual Revenue	\$350 x 12	\$ 4,200

IHBG Subsidy

	Using Maximum	Generous IHA	Very Generous IHA
Average Adjusted Monthly Income	\$2,000	\$2,000	\$2,000
Percentage Used	30%	20%	10%
Monthly Gross Rent	\$600	\$400	\$200
Utility Allowance	\$ -0-	\$100	\$200
Net Rent Payment	\$600	\$300	\$-0-
Units	100	100	100
Monthly Revenue	\$ 60,000	\$ 30,000	\$ -0-
Annual Revenue	\$ 720,000	\$ 360,000	\$ -0-
Annual Expenses	(\$900,000)	(\$900,000)	(\$900,000)
IHBG Subsidy Needed	\$ 180,000	\$ 540,000	\$ 900,000



NAHASDA: INCOME DEFINITION

SECTION 1: SHORT TITLE AND TABLE OF CONTENTS
(b) TABLE OF CONTENTS, SEC. 4(9)

(9) INCOME- The term 'income' means income from all sources of each member of the household, as determined in accordance with criteria prescribed by the Secretary, except that the following amounts may not be considered as income under this paragraph:
 (A) Any amounts not actually received by the family.
 (B) Any amounts that would be eligible for exclusion under section 1613(a)(7) of the Social Security Act.
 (C) Any amounts received by any member of the family as disability compensation under chapter 11 of title 38, United States Code, or dependency and indemnity compensation under chapter 13 of such title.

Comparison of Income Definitions

SECTION 8	CENSUS	IRS
Earned income age 18 + Unearned income less than age 18	Income age 15+	Income all ages depending on amount and type
Requires special asset computation	Assets calculation included	Assets calculation included
Child support counted as income	Child support counted as income	Child support excluded as income
Inheritance counts as asset	Inheritance doesn't count	Inheritance doesn't count

NAHASDA DEFINES LOW-INCOME . .

¹⁴ (14) **LOW-INCOME FAMILY**- The term "low-income family" means a family whose income does not exceed 80 percent of the median income for the area, as determined by the Secretary with adjustments for smaller and larger families, except that the Secretary may, for purposes of this paragraph, establish income ceilings higher or lower than 80 percent of the median for the area on the basis of the findings of the Secretary or the agency that such variations are necessary because of prevailing levels of construction costs or unusually high or low family incomes.

(15) **MEDIAN INCOME**- The term "median income" means, with respect to an area that is an Indian area, the greater of--
 (A) the median income for the Indian area, which the Secretary shall determine; or
 (B) the median income for the United States.

What is "Median" Income?

• (15) **MEDIAN INCOME**-
 ... means, with respect to an area that is an Indian area, the **greater of**--
 (A) the median income for the Indian area, which the Secretary shall determine;
OR
 (B) the median income for the United States.

REVIEW 1: CALCULATING INCOME FOR ELIGIBILITY

Overview of Calculating Gross Income by Schedule of Pay

Gross Monthly Income		
Pay Schedule	Calculation for Gross Monthly Income	Example
Hourly	Total hourly pay before deductions × hours per week × 52 weeks per year ÷ 12 months	\$10/hr × 35 hrs × 52 weeks ÷ 12 months = \$1,517
Weekly	Total weekly pay before deductions × 52 ÷ 12	\$750 × 52 weeks / 12 months = \$3,250
Bi-Weekly	Total bi-weekly pay before deductions × 26 ÷ 12	\$1,000 × 26 ÷ 12 = \$2,167 monthly
Semi-Monthly	Total semi-monthly pay before deductions × 2	\$1,200 × 2 = \$2,400 monthly
Monthly	Total monthly pay before deductions	No calculation
Self-Employed	Average adjusted gross income, or AGI, from tax returns and/or Profit and Loss Statement, or P&L, ÷ by the number of months of income counted	\$70,587 ÷ 24 = \$2,941 monthly

Example 1

Ms. Smith (applicant)
\$10/hour X 32 hours/week 48 weeks/year = \$15,360

Mr. Adams
\$9/hour, 40 hours/week, 52 weeks/year = \$18,720

Ms. Jones
\$7.50/hour, 25 hours/week, 52 weeks/year = \$9,750

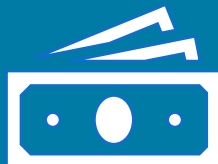
What is the annual income for the household? = \$43,830

Comparing Income to Limits

- Steps to comparing income to limits:
 - Find column that corresponds to the number of persons in the household
 - Compare the verified income of the household with the income limit for that household size

Calculating Annual Gross Income

- › Step 1:
 - › Collect appropriate income
- › Step 2:
 - › Calculate applicant household's projected income
- › Step 3:
 - › Compare projected income against current HUD income limits



ACTIVITY: DETERMINE ELIGIBILITY

1. Jackson's household includes his wife and two children. The household income is \$1,051.58 x 24 weeks = \$25,237.92
2. Sally has one child and earns \$14,063.40 annually.
- 3 Tom is single and works as a seasonal construction worker for the Kapolei Contractors. His household income is based on actual circumstances equaling \$21,088.
4. Barbara, a mother of two children under 12 years old, has an annual gross income of \$18,785.

2022 Median Family Income		\$90,000						
	1	2	3	4	5	6	7	8
	Person	Persons	Persons	Persons	Persons	Persons	Persons	Persons
80%	\$50,400	\$57,600	\$64,800	\$72,000	\$77,800	\$83,600	\$89,300	\$95,100
100%	\$63,000	\$72,000	\$81,000	\$90,000	\$97,200	\$104,400	\$111,600	\$118,800

GENERAL REQUIREMENTS

- Whose income to count?
 - Generally, all adult household members
- Anticipating income
 - Grantees are required to project a household's income – "snapshot" of current circumstances
 - Grantees should assume that current circumstances will continue for next 12 months
 - Exception is when documentation is provided that current circumstances are about to change

Whose Income Counts?

NOTE: The earned income of a full-time student 18 years old or older who is not the head, co-head, or spouse is excluded to the extent that it exceeds \$480.

MEMBERS	EMPLOYMENT INCOME	OTHER INCOME
Head	YES	YES
Spouse	YES	YES
Co-head	YES	YES
Other Adult	YES	YES
Dependents	NO	YES
Child under 18	SEE NOTE	YES
Foster child	NO	YES
Foster adult	YES	YES
NON-MEMBERS		
Live-in aide	NO	NO

Annualizing Income Activity

A teacher's assistant works 9 months annually and receives \$1,300 per month. During the summer recess, the teacher's assistant works for the Parks and Recreation Department for \$600 per month. Calculate the family's income.

- 1. Calculate annual income based on current income: \$15,600 (\$1,300 x 12 months).
- The owner would then conduct an interim recertification at the end of the school year to recalculate the family's income during the summer months at reduced annualized amount of \$7,200 (\$600 x 12 months). The owner would conduct another interim recertification when the tenant returns to the 9-month job.
- 2. Calculate annual income based on anticipated changes through the year:
 - \$11,700 (\$1,300 x 9 months)
 - + 1,800 (\$ 600 x 3 months)
 - = \$13,500
- Using the second method, the owner would not conduct an interim re-examination at the end of the school year. To use this method effectively history of income from all sources in prior years should be available

Annual Income – The Delgado Family

Calculate the annual income for the Delgado household of 6, who wish to rent a home in their home community. The median income for a household of 6 is \$61,060.

1. John Delgado (applicant, 41 years old): \$15.50 per hour, 40 hours per week, no overtime
 2. Dolores Delgado (co-applicant, 42 years old): \$10.00 per hour, works 30 hours per week, for nine months per year, she also receives \$110.00 per week in unemployment for the other three months
 3. Grandmother (64 years old): receives Social Security \$400 per month
 4. 20-year old daughter, Linda, is a full-time student and has a baby. She receives \$220 per month from AFDC
 5. Son, Miko age 17 earns \$2,200 each summer from mowing lawns
- What is the household's annual income?

2. Using the Annual Income calculated above, calculate the household's Adjusted Income using the following:

- Medical Expenses
- Grandmother – Insurance at \$150 per month
- Family Insurance - \$400 per month
- Grandmother's prescription - \$100 per month
- Daughter - Hospital bill for infant \$75 per month
- Daycare Expenses
- \$700/month – infant

3. Assume that the TDHE's uses 20% to calculate the monthly house payment. Calculate the Delgado's monthly house payment.

COMPLETE THE "CALCULATING ANTICIPATED ANNUAL INCOME ACTIVITY"

Example 2

Family Members	Position in Family	Age	Income Sources
George Jefferson	Head	53	Works full-time at \$7.25/hour. Also receives \$400/month from the government as a result of a settlement in the Agent Orange product liability litigation.
Eloise Jefferson	Spouse	48	Works 18 hours/week at a bank at \$7.50/hour. Also receives \$50/month from her mother to help with expenses.
Lionel Jefferson	Son	19	Full-time student at City College where he has a part-time, 15-hour/week job in the student bookstore at \$6.00/hour for the 46 weeks when classes are in session.

Example 3

Family Members	Position in Family	Age	Income Sources
Blanche Deverou	Head	55	Works 6 hours/night, 4 nights/week at \$5.00/hour as a waitress, also earns an average of \$55/night in tips.
Rose Nysten	Friend	58	Earns \$6.50/hour as a full-time aide in a hospital. Employer reports that her wages will increase to \$6.75/hour, 7 weeks from the effective date of this calculation.
Dorothy Spornac	Friend	61	Earns \$60/day as a substitute teacher and works an average of 3 days/week for the 40 weeks school is in session (she made \$7,200 last year). Also receives \$40/month in Food Stamps.

[Example 3 Explained](#)

NAHASDA: METHODS FOR CALCULATING ADJUSTED INCOME



WHY ADJUSTED GROSS INCOME?

- Applicant's anticipated gross income must be adjusted to determine the *amount of assistance* calculated for
 - Monthly house payment
 - Rental assistance
 - Etc.

NAHASDA – Definition of Adjusted Gross Income

(1) **ADJUSTED INCOME**- The term "adjusted income" means the annual income that remains after excluding the following amounts:

(A) **YOUTHS, STUDENTS, AND PERSONS WITH DISABILITIES**- \$480 for each member of the family residing in the household (other than the head of the household or the spouse of the head of the household)-

(i) who is under 18 years of age; or

(ii) who is-

(i) 18 years of age or older; and

(ii) a person with disabilities or a full-time student.

(B) **ELDERLY AND DISABLED FAMILIES**- \$400 for an elderly or disabled family.

(C) **MEDICAL AND ATTENDANT EXPENSES**- The amount by which 3 percent of the annual income of the family is exceeded by the aggregate of-

(i) medical expenses, in the case of an elderly or disabled family; and

(ii) reasonable attendant care and auxiliary apparatus expenses for each family member who is a person with disabilities, to the extent necessary to enable any member of the family (including a member who is a person with disabilities) to be employed.

(D) **CHILD CARE EXPENSES**- Child care expenses, to the extent necessary to enable another member of the family to be employed or to further his or her education.

(E) **EARNED INCOME OF MINORS**- The amount of any earned income of any member of the family who is less than 18 years of age.

(F) **TRAVEL EXPENSES**- Excessive travel expenses, not to exceed \$25 per family per week, for employment- or education-related travel.

(G) **OTHER AMOUNTS**- Such other amounts as may be provided in the Indian housing plan for an Indian tribe.

TOTAL TENANT PAYMENT STEPS

ANNUAL INCOME



DEDUCTIONS

ADJUSTED INCOME

ADJUSTED INCOME



12



MO. ADJUSTED INCOME

Adjusted Income

Adjusted income is derived by subtracting any of the deductions (or allowances) that apply to the household from the household's annual (gross) income.

Household's eligibility for deductions depends, in part, on the type of household.

Not all households are eligible for all deductions.

Statutory Exclusions/Deductions

- | | |
|---|--|
| <ol style="list-style-type: none">1. \$480 for<ul style="list-style-type: none">• children under 18,• persons with disabilities over 18, and• full-time students over 182. \$400 for elderly or disabled family3. Medical and attendant expenses over 3% of income<ul style="list-style-type: none">• Medical only if elderly or disabled family• Attendant for disabled person to allow family member to work | <ol style="list-style-type: none">4. Child care expenses that enable family members to work or go to school5. Earned income of minors under 186. Travel expenses, not to exceed \$25 per family per week, for employment or education7. Other exclusions provided in the local housing policies |
|---|--|

These exclusions are applicable regardless of which method of calculating annual income is used.

TYPE OF HOUSEHOLDS

TYPE OF DEDUCTION PERMITTED	ELDERLY OR DISABLED	FAMILY
Elderly or disabled household	✓	
Dependent	✓	✓
Child Care	✓	✓
Medical Expenses	✓	
Disability Assistance Expenses	✓	✓

ELDERLY HOUSEHOLD

- Any household in which:
 - The head, spouse or sole member is 62 years of age or older,
 - Two or more persons who are at least 62 years of age live together, or
 - One or more persons who are at least 62 years of age live with one or more live-in aides

ACTIVITY 17: Tommy Tiger

- The Tiger family includes Tommy and Linda Tiger, a married couple, and their two children Anita and Sam. They also have a foster child named Tony Smith who lives with them along with Linda's brother, Mike Billie. The family is currently living in a mobile home but would like to move into a rental unit so that they have more space. Although both Tommy and Linda will each have to drive over 50 miles roundtrip to get to work, they really want to move out of the mobile home.
- The family has found childcare to take care of Sam after school so they will have an additional \$75 in childcare expenses per week. The housing program's Total Tenant Payment is limited to 30% of the tenant's adjusted gross income and provides for a \$100 monthly utilities allowance.

TIGER CONT.

FAMILY MEMBER	NAME	AGE	INCOME
Head of Household	Tommy Tiger	62 yrs old	\$350 per week
Spouse	Linda Tiger	48 yrs old	\$500 per week
Daughter	Anita Tiger	17 yrs old	\$100 per week for part-time employment
Son	Sam Tiger	8 yrs old	
Foster child	Tony Smith	16 yrs old	\$300 per month for foster care benefit \$50 per week for part-time employment
Linda's brother	Mike Billie	36 yrs old	\$200 per week

POLL

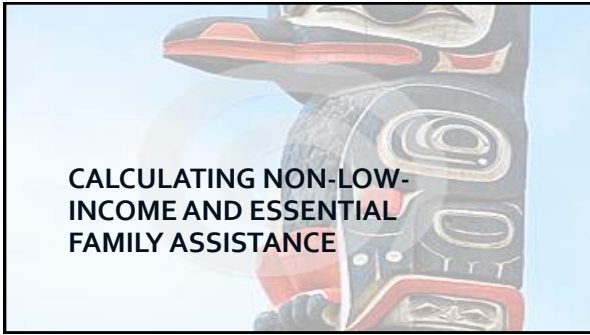
What is the maximum rent for a family with zero income?

- A. The family is charged the established flat rent
- B. Zero
- C. \$200 per month minimum rent

POLL

A low-income family has been determined eligible for a lease-purchase agreement. The NAHASDA regulations describes when a family qualifies for affordable housing. According to §1000.147, when would the family qualify as low-income:

- A. When the family moves into the home
- B. When the family signs the lease-purchase agreement
- C. When the family finds a builder



Providing Assistance to Non-Low-Income Families

Notice: PIH 2014-02

Issued: January 24, 2014
 Expires: Effective until amended, revoked or superseded
 Cross References: 24 CFR §§ 1000.104 - 1000.118
 PIH Notice 1999-6

It describes how non-low-income families (families with incomes over 80 percent of the HUD median income limits) may receive assistance under NAHASDA, and provides details on exceptions for essential families and law enforcement officials. This Notice also explains the process for documenting these determinations and how to request HUD approval to assist non-low-income families.

MODERATE INCOME CHECKLIST

I. Determination of Need	
<input type="checkbox"/> A. Inadequate Housing	<input type="checkbox"/> B. Temporary Housing
Lack of Choice	Living with Relatives
Over-Crowded	Blacks/Races
Poor Planning	Economic Instability
Sectoral Imbalance	<input type="checkbox"/> C. Homeless
Inadequate On-Site	<input type="checkbox"/> D. Cost Burden (Housing costs exceed 50% of AGI including utilities)
Structurally Inadequate	<input type="checkbox"/> E. Inaccessibility to Financing
Poor Heating	
High Rent	II. Determination that Housing Need cannot Reasonably Be Met
Inadequate Maintenance/Condition	Partial Housing not available in area
No Heating	Affordability
Inadequate Cooling	Income & Assets Insufficient
Lack of Water Pressure	Housing Stock Insufficient
No Shower	Conventional Mortgages not available on trust land
Single-Wire Toilet	State Housing Finance Programs not available
Not Code Compliant	Section 8 waiting list is too long
No 24-Hour Utilities	Inadequate Housing Stock in Area
Inconsistent Utilities	Family Income Exceeds on Reservation or in Village
Inconsistent Bathroom	
	III. Documentation
	Property Inspection
	Code Violation Letters
	Family Size and Unit Size
	Department Form 9 Temporary Housing Location
	Address from Family
	Financial History
	Bank Receipts
	Residence Letters
	Denial Letters

Summary of Requirements For Serving Non-Low-Income Families			
Applicability	HUD Approval Required	Rent Homebuyer Payment differential Required by HUD	Counts Against 10% Authority
Essential Family	No	No	No
Law Enforcement	No	No	No
Continued Occupancy	No	Determined by Tribe/TDHE Occupancy Policy	No
Non-Low-Income Families (10% Authority) between 80-100% of median income	No	Yes	Yes
Secretary Approved Exceeding 10% Authority to serve Indian families at 80 - 100% of median income	Yes	Yes	By definition these families exceed the 10% cap.
Secretary Approved Indian family over 100% of median income	Yes	Yes	No

Non-Low-Income Families

- Only 10 percent of IHBG can be used for families between 80 to 100 percent of median income
 - If under 10 percent, no HUD approval required other than IHP
 - If over 10 percent, HUD approval required
- If assistance provided to Family over 100 percent of median income, HUD approval required
- Must show need for housing that cannot reasonably be met without IHBG assistance



NON-LOW-INCOME FAMILY RENT PAYMENTS

To calculate rental payment for non-low-income family, divide their income by 80% of median income

Multiply that number by amount of monthly rent for low-income family

This amount is *minimum monthly payment*.

These procedures should be addressed in policies.

RENT PAYMENT :NON-LOW-INCOME FAMILIES



CALCULATING RENT FOR NON-LOW-INCOME

- Eighty percent of the median income for a family of four in Fairbanks is \$75,040
- Rental Payment for a family at 80 percent of median income is \$1200 per month.
- FMR 3-bedroom = \$1,793 per month
- A non-low-income Native Alaskan family of four is \$88,000



\$1,404 of \$1,793

Rent Payment for Non-Low-Income Families



RENT FOR ESSENTIAL FAMILIES

- Use 30%
- Charge FMR
- If over 80%, use HUD formula

Must have a need that cannot be reasonably met without IHBG assistance.

AFFORDABILITY- DETERMINING HOUSE PAYMENTS



Prequalifying Worksheet

◆ **RATIOS**

Annual Income	÷ 12 Months	=	_____	▼
Mo. Income	X _____ %	=	_____	①
	<i>Housing Expenses Ratio</i>			Allowable Mo. Housing
Mo. Income	X _____ %	=	_____	②
	<i>Debt to Income Ratio</i>			Allowable Mo. Total Debt
Total Monthly Debt Payments (incl. car payment, credit cards, revolving & installment loans)				
Subtract Line ② from ① to determine		=	_____	③
				Available for Mo. Cost (PITI)
◆ Maximum Monthly PITI Payment Allowed				
Enter the LENSER amount from Line ① or ③ = _____ ④				
◆ Escrow for Taxes & Insurance				
Multiply Line ④ by 20% or use 0 = _____ ⑤				
Subtract Line ⑤ from ④ to get PI		=	_____	⑥
				Maximum Mo. Principal + Interest
◆ Affordability				
Divide Line ⑥ by factor .5		=	_____	⑦
Multiply Line ⑦ by \$1000		=	_____	⑧

STOP

Higher Interest Rates = Need for More Subsidy

- Target Market: \$20,000 income
 - Can afford monthly housing payment of \$500
 - Minus insurance – monthly housing payment of \$480
 - 5.5% interest rate - \$84,538
 - 7.0% interest rate - \$72,147
 - Interest rate increase means need for subsidy increases – by over \$12,000
 - ...or you have to raise your income targets

INTEREST RATES AND REACHING INCOME TARGETS

Loan @ 5.5%	
Mortgage Loan	\$100,000
Interest Rate	5.50%
Term (years)	30
Housing Payment	\$ 567.79
Affordable to a Family Earning (\$67.79 / 30% x 12 mo.)	\$ 22,711.56
Loan @7.00%	
Mortgage Loan	\$100,000
Interest Rate	7.00%
Term (years)	30
Housing Payment	\$ 665.30
Affordable to a Family Earning (\$665.30 / by 30% x 12 mo.)	\$ 26,612.10

COMPONENTS OF CALCULATING AFFORDABILITY

1

Income		Applicant	Co-Applicant
Employer			
Position			
Monthly			
Gross Income			
Net Income			
Alimony			
Child Support			
Social Security			
Retirement/Pension			
Unemployment			
Part Time			
Food Stamps			
Other			
Total Take Home Income	\$ -	\$ -	
Total Combined Income		\$ -	

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Maximum Monthly PITI Payment Allowed

Enter the LESSER amount from Line 1 or 4 - _____ 5

Escrows

Multiply Line 5 by 20% or use 0 - _____ 6

Subtract Line 6 from 5 - _____ 7
Maximum Mo. Principal + Interest

Affordability

Divide Line 7 by factor _____ - _____ 8

Multiply Line 8 by \$1,000 - _____ 9

..... **STOP**

Use the loan amount to calculate the house payment

Divide Line 1 by 1,000 to determine Line 10 - _____ 10
Loan Amount

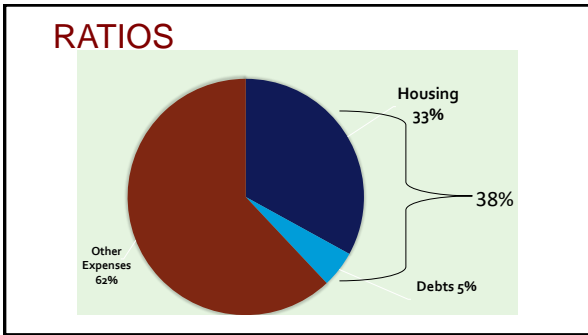
Multiply Line 10 by factor of _____ - _____ 11

Program Overview 05/21

USING RATIOS

AFFORDABILITY RATIOS

- Compares housing expenses and fixed debt to income
- There are several ways to apply ratios:
 - A client's housing expenses divided by income or
 - Income multiplied by the allowable ratio



Ratios

- Lenders use qualifying ratios to determine the maximum monthly house payment (PITI) a borrower can comfortably afford.
- There are two types of qualifying ratios:
 - Housing Expense Ratio
 - Total Debt-to-Income (DTI) Ratio

Loan Product Front and Back End Ratios:

Ratios differ based on the loan product. The following chart summarizes typical ratios by loan product:

Type	Front End Ratio	Back End Ratio
Conventional Loan	28%	36%
Section 184 Loan Guarantee	none	41%
FHA	31%	41%
RD 502 Loan Guarantee	29% to 33%	33% to 41%
VA Direct Loan on Trust Land	29%	41%

Housing Expense Ratio (Front-End Ratio)

- The housing expense ratio is the percentage of gross monthly income devoted to housing expenses (PITI). This percentage is called a housing expense ratio or front-end ratio.
- Depending on the loan product, housing ratio could be anywhere between 25 and 33 percent of monthly income.

Calculating Cheyenne's Housing Expense Ratio . . .

Add all monthly expenses for a home	
\$450	Principal and interest (Calculated using an online mortgage loan calculator)
\$90	Property taxes
\$104	MIP (Factored from 1.35% rate for loans with LTV about 90%)
\$21	Homeowners insurance
\$45	Homeowners association dues
\$710	Monthly housing expense

Calculating the Debt-to-Income Ratio

- Calculate all revolving & installment debt.

Debt	Minimum Monthly Payment
Car	\$600
Car	\$400
Credit	\$110
Furniture	\$100
TOTAL	\$1,200

Calculating the Debt-to-Income Ratio

• Subtract the total debt from the maximum debt to income of \$2,050

Total Allowable Debt		Debt Load	=	Amount Remaining for Housing
\$2,050	-	\$1,200	=	\$850

Calculating the Housing Expense Ratio

• Multiply the GMI by the housing expense ratio - for example

GMI	Housing Expense Ratio	=	Maximum House Payment
\$2,400	30%	=	\$720

Calculating the Housing Expense Ratio

• What is the lesser of the housing ratio or the debt-to-income ratio? How much remains after applying the housing expense total of \$710?

DTI Ratio	Housing Expense Ratio	=	Maximum House Payment
1500	710	=	\$790

Calculating the Housing Expense Ratio

- What is the lesser of the housing ratio or the debt-to-income ratio? How much remains after applying the housing expense total of \$710?

DTI Ratio	Housing Expense Ratio		Maximum House Payment
1500	710	=	\$790

Determining Amount available for PITI

- The housing expense total of \$710 (calculated previously) is less than the \$850 remaining after subtracting the recurring debt from the \$2,050.

Calculating the Housing Expense Ratio

- Divide annual gross income by 12 to figure your monthly income - for example

Annual Income	Months		GMI
\$60,000	12	=	\$5,000

Calculating the Housing Expense Ratio

- Multiply the GMI by the housing expense ratio - for example

GMI	Housing Expense Ratio		Maximum House Payment
\$5,000	30%	=	\$1,500

Calculating the Housing Expense Ratio

- What is the lesser of the housing ratio or the debt to income ratio? How much remains after applying the housing expense total of \$710?

Housing Expenses + All Other Debts	Housing Expense Ratio		Maximum House Payment
1500	710	=	\$790

IDENTIFYING MONTHLY RECURRING DEBT LOAD

- Total Monthly Debt Expense (Debt Load)
 - Typically, the debt factored into the back-end ratio is recurring debt, which may include:
 - Car Loan Payments
 - Student Loan Payments
 - Minimum Credit Card Payments
 - Alimony/Child Support Obligations
 - PITI
 - Revolving Credit Accounts, Installment Accounts, Other Monthly Payments that are recurring

TOTAL DEBT-TO-INCOME(DTI) RATIO

Example:

The loan product Pauline Chee selected has a 41 percent maximum debt-to-income ratio. Her total gross monthly income is \$3,800.

$$\$3,800 \times 41\% (0.41) =$$

\$738 (Maximum monthly debts and proposed house payment)

CALCULATING THE DEBT-TO-INCOME RATIO

• Calculate all revolving & installment debt.

Debt	Minimum Monthly Payment
Car	\$600
Car	\$400
Credit	\$110
Furniture	\$100
TOTAL	\$1,200

Calculating the Debt-to-Income Ratio

• Subtract the total debt from the maximum debt to income of \$2,050

Total Allowable Debt		Debt Load	=	Amount Remaining for Housing
\$2,050	-	\$1,200	=	\$850

The housing expense total of \$710 (calculated previously) is less than the \$850 remaining after subtracting the recurring debt from the \$2,050.

UNDERSTANDING DEBT AND CALCULATING RATIOS

1. Joe Smith's gross monthly income is \$1,664. His monthly debts include an auto loan payment of \$110.00, a charge card payment of \$40.00, and a department store payment of \$45.00. What is his monthly debt?

Debts	Monthly Payment	Months Left to Pay	Unpaid Balance
Finance Company	\$110	36	\$3960
Charge Card	\$40	12	\$480
Department Store	\$45	6	\$270

$$\begin{matrix}
 \$150 & \div & \$1664 & = & 9\% \\
 \text{Total Debt} & & \text{Income} & &
 \end{matrix}$$

UNDERSTANDING DEBT AND CALCULATING RATIOS

2. Paul and Dorothy Johnson's combined gross monthly income is \$2,607. Their debts include a car loan of \$175.00 (24 months left to pay), a charge card payment of \$50.00 (15 months left to pay), a furniture store payment of \$475.00 (12 months left to pay), and a department store payment of \$40.00 (18 months left to pay). They are also paying off a medical collection at \$50.00 per month (15 months left to pay).

Debts	Monthly Payment	Months Left to Pay	Unpaid Balance
Car Loan	\$175	24	
Furniture Store	\$475	12	
Charge Card	\$50	15	
Department Store	\$40	18	
General Hospital	\$50	15	

$$\begin{matrix}
 \$782 & \div & \$2607 & = & 30\% \\
 \text{Total Debt} & & \text{Income} & & \text{Calculate}
 \end{matrix}$$

RATIOS

Question:

Tom and Kasey Cypress gross monthly income is \$4,067.00 per month and their monthly debts total \$780.00. How much can they afford for the monthly mortgage payment?

Estimate 1 (Maximum House Payment Ratio)

Estimate 2 Debt-to-income Ratio

\$ 4,067	x	29%	=	\$ 1,179.43	\$ 4,067	x	41%	=	\$ 1,667.47
Gross Monthly Income		Ratio			Gross Monthly Income		Ratio		
							Less		
							Total Monthly Debt		\$ 780
									\$ 887.47
							Maximum housing payment with current debt		\$ 887.47
							MAXIMUM PITI: Lessor of HR and DI		\$ 887.47

RATIOS

Question:

Jane Redheart's gross monthly income is \$3,225.00. Her monthly debts total \$300.00. What is her maximum PITI?

Estimate 1 (Maximum House Payment Ratio)

$$\frac{\$ 3225}{\text{Gross Monthly Income}} \times 29\% \text{ Ratio} = \$ 935.25$$

Estimate 2 (Income-to-Debt Ratio)

$$\begin{aligned} \frac{\$ 3225}{\text{Gross Monthly Income}} \times 41\% \text{ Ratio} &= \$ 1322.25 \\ \text{Less } \$ 300 \text{ Total Monthly Debt} & \\ \hline \text{Maximum housing payment with current debt} &= \$ 1022.25 \\ \text{MAXIMUM PITI} &= \$ 935.25 \end{aligned}$$

RATIOS

Question:

Jim and Julie Leighton's gross monthly income is \$2,530.00 per month and their monthly debts total \$425.00. How much can they afford for the monthly mortgage payment?

Estimate 1 (Maximum House Payment Ratio)

$$\frac{\$ 2530}{\text{Gross Monthly Income}} \times 29\% \text{ Ratio} = \$ 733.70$$

Estimate 2 (Income-to-Debt Ratio)

$$\begin{aligned} \frac{\$ 2530}{\text{Gross Monthly Income}} \times 41\% \text{ Ratio} &= \$ 1037.30 \\ \text{Less } \$ 425 \text{ Total Monthly Debt} & \\ \hline \text{Maximum housing payment with current debt} &= \$ 612.30 \\ \text{MAXIMUM PITI} &= \$ 612.30 \end{aligned}$$

Program Overview
05/21

USING A FACTOR TABLE

MAXIMUM MORTGAGE AMOUNT EXERCISE

Interest Rate	Mo. Mortgage Pmt	÷	Factor for 30 years	Answer	X	\$1000	=	Maximum Mortgage Amount
4%	\$565	÷	\$4.77	118.448	X	\$1000	=	\$118,448
6.5%	\$565	÷	\$6.32	89.398	X	\$1000	=	\$89,398
9%	\$565	÷	\$8.05	70.186	X	\$1000	=	\$70,186

Maximum Monthly Payment Amount Exercise

Interest Rate	Mortgage Loan Amount	÷	1000	Answer	X	Factor for 30 Years	=	Maximum Payment
7.5%	\$85,000	÷	1000	85.00	x	\$6.99	=	594.15
8.5%	\$85,000	÷	1000	85.00	x	\$7.69	=	653.65
9%	\$193,000	÷	1000	193.00	x	\$8.05	=	1553.65

Factors and Ratios

Question:

What would the monthly payment on a \$125,000 loan for 30 years be with an 8.5 percent interest rate and factor of 7.69?

$$\begin{array}{ccccccc}
 \$125,000 & \div & \$1,000 & \times & 7.69 & = & \$961.25 \\
 \text{Loan Amount} & & & \text{Factor} & & & \text{Monthly Payment}
 \end{array}$$

Factors and Ratios

Question:

If someone could afford to spend \$775 for a monthly payment and is looking for a 30-year loan with a 7.5 percent interest rate (6.99 factor), what loan amount could they afford?

$$\begin{array}{ccccccc}
 \$ 775 & \div & 6.99 & \times & \$1,000 & = & \$ 110872 \\
 \text{Monthly Payment} & & \text{Factor} & & \text{Loan Amount} & &
 \end{array}$$

Monthly Payment

Factor

Calculate

CALCULATE RATIOS

The Johnson's combined gross monthly income is \$2,067. Their total monthly debts is \$365.00.

Housing expense to income ratio amount	\$599.43	A
Debt to income ratio amount	\$785.46	B
Less monthly debt	\$365.00	=
	\$420.46	C
Maximum PITI (the lesser of A or C)	\$420.46	D
Taxes and Insurance	\$75.00	E
Maximum P & I	\$345.45	F
Factor: 8.05		
Divide Maximum P&I by Factor	\$42.91	G
Multiply G x \$1,000 for Maximum loan amount	\$42,910.00	H

CALCULATE RATIOS

The Johnson's combined gross monthly income is \$2,067. Their total monthly debts is \$365.00.

Housing expense to income ratio amount	\$529.25	A
Debt to income ratio amount	\$693.50	B
Less monthly debt	\$200.00	=
	\$493.50	C
Maximum PITI (the lesser of A or C)	\$493.50	D
Taxes and Insurance	\$75.00	E
Maximum P & I	\$418.50	F
Factor: 8.05		
Divide Maximum P&I by Factor	\$51.99	G
Multiply G x \$1,000 for Maximum loan amount	\$51,990.00	H



SCENARIO

The Jumper Family Scenario

James and Debra Jumper have been married for five years and have two children. They are expecting their third child in about six months. They live with Debra's mother, who stays home and takes care of the children.

The Jumpers would like to purchase a new five-bedroom home through a program the TDHE is offering. The home costs \$205,000 and is located on tribal trust property in a new subdivision with one-acre lots. The TDHE has agreed to provide down payment and closing costs assistance at a percent interest with debt forgiveness at the rate of \$1,000 per year.

The Jumper Family Scenario

Loan Product. The Section 184 Loan Guarantee program is recommended for a 30-year term at a 6.5 percent interest rate. The total debt-to-income ratio is 43 percent. For budgeting purposes, they decided to apply a 29 percent housing ratio.

Employment and Income. James has been a construction manager at the BIA Agency for the past five years. He earns \$9.20 per hour at the BIA and works a 40-hour week. Debra has worked for two years as a personnel assistant at the government office and earns \$560 gross every two weeks. For the past three years, she has earned \$3,640 a year working part-time as a cashier for the tribe's bingo concession. They both receive a per capita payment of \$200 per quarter from the tribe's casino. The children's dividend cannot be accessed until they are 18 years old. They have managed to save \$2,500 from tax refunds and gaming dividends, and expect a tax refund this year.

The Jumper Family Scenario

1. Complete the Questions. Round answers to the nearest dollar. What is the maximum mortgage amount the Jumpers can qualify for?
2. The Jumpers are interested in a \$105,000 home. How much more money do the Jumpers need to save in order to purchase this house?
3. What can the Jumpers do to increase their affordability?

The Jumper Family Scenario

Expenses: Recurring debt includes:

Visa	\$350 total balance	\$35 per month
MasterCard	\$1,200 total balance	\$45 per month
Car Loan	\$1,800 total balance	\$340 per month
Car Loan	\$5,000 total balance	\$344 per month
Furniture	\$700 total balance	\$55 per month
Department Store	\$300 total balance	\$20 per month
Student Loan	\$2,000 total balance	\$75 per month

The Jumper Family Scenario

Types of Income	APPLICANT		CO-APPLICANT	
	How Long	Annual Gross	How Long	Annual Gross
PRESENT EMPLOYMENT INCOME				
Current pay (before tax)				
Overtime Compensation				
Retirement				
Severance Income: Salary, Bonus, Termination Pay				
Sell employment: auto and credit reimbursement				
INVESTMENT INCOME				
Real estate interest earnings				
Income from bond and stock				
Dividend payments				
Total grossing dividends				
Business investment earnings				
BENEFIT INCOME				
Private health/health benefits				
general insurance				
VA benefits				
Unemployment Compensation				
Workers' Compensation/Disability				
Retirement: pension				
MISCELLANEOUS INCOME				
miscellaneous interest				
total payments				
Other				
TOTAL		(A)		(B)

Program Overview 05/2

PRACTICE

Understanding Debt and Calculating Ratios

1. Joe Smith's gross monthly income is \$1,664. His monthly debts include an auto loan payment of \$110.00, a charge card payment of \$40.00, and a department store payment of \$45.00. What is his monthly debt?

Debts	Monthly Payment	Months Left to Pay	Unpaid Balance
Finance Company	\$110	36	\$3960
Charge Card	\$40	12	\$480
Department Store	\$45	6	\$270

\$150 ÷ **\$1664** = **9%**

Total Debt Income

Understanding Debt and Calculating Ratios

Debts	Monthly Payment	Months Left to Pay	Unpaid Balance
Car Loan	\$175	24	
Furniture Store	\$475	12	
Charge Card	\$50	15	
Department Store	\$40	18	
General Hospital	\$50	15	

2. Paul and Dorothy Johnson's combined gross monthly income is \$2,607. Their debts include a car loan of \$175.00 (24 months left to pay), a charge card payment of \$50.00 (15 months left to pay), a furniture store payment of 475.00 (12 months left to pay), and a department store payment of \$40.00 (18 months left to pay). They are also paying off a medical collection at \$50.00 per month (15 months left to pay).

\$790 ÷ **\$2607** = **30%**

Total Debt Income Calculate

RATIOS

Question:
Tom and Kelsey Cypress gross monthly income is \$4,067.00 per month and their monthly debts total \$780.00. How much can they afford for the monthly mortgage payment?

Estimate 1 (Maximum House Payment Ratio) Estimate 2 (Income-to-Debt Ratio)

$\frac{\$ 4,067}{\$ 11,794.3} = 29\%$ <p>Gross Monthly Income Ratio</p>	$\frac{\$ 4,067}{\$ 1,667.47} = 41\%$ <p>Gross Monthly Income Ratio</p>
	<p>Less \$ 780</p> <p>Total Monthly Debt \$ 887.47</p>
	<p>Maximum housing payment with current debt \$ 887.47</p> <p>MAXIMUM PITI \$ 887.47</p>

RATIOS

Question:
Jane Redheart's gross monthly income is \$3,225.00. Her monthly debts total \$300.00. What is her maximum PITI?

Estimate 1 (Maximum House Payment Ratio) Estimate 2 (Income-to-Debt Ratio)

$\frac{\$ 3,225}{\$ 9,352.5} = 29\%$ <p>Gross Monthly Income Ratio</p>	$\frac{\$ 3,225}{\$ 13,222.25} = 41\%$ <p>Gross Monthly Income Ratio</p>
	<p>Less \$ 300</p> <p>Total Monthly Debt \$ 1,022.25</p>
	<p>Maximum housing payment with current debt \$ 1,022.25</p> <p>MAXIMUM PITI \$ 935.25</p>

Determining Maximum Affordability

- Use the waiting list to identify income levels
- Housing demand
- Gap
- Affordability Ratios

Program Overview 05/2

MARKET HOUSE PAYMENTS

Reality Gap

- Determine what families are willing to pay
- Calculate Maximum Qualifying Mortgage based on what families are willing to pay for:
 - 3 bedroom home
 - 4 bedroom home
 - 5 bedroom home

Affordability Gap = Need for Subsidy

What Can I Afford To Pay?	
Household Income	\$30,000
Divided by 12 (monthly income)	\$2,500
Allowable installment debt (back end ratio 41%)	\$1,025.00
Less existing family installment debt (monthly)	\$150
Available for PITI	\$875
plus rental income	\$0
total PITI	\$875
Less Insurance (monthly)	\$50
Mortgage Interest rate	6.00%
Sustainable Mortgage Amount	\$145,043
Home Price	\$225,000
GAP or NEED FOR SUBSIDY	\$79,957

Which category of payment requires the greatest subsidy?
What Am I Willing to Pay?

What Am I Willing to Pay?	
Household Income	\$30,000
Divided by 12 (monthly income)	\$2,500
Allowable installment debt (back end ratio 41%)	\$1,025.00
Less existing family installment debt (monthly)	\$150
Available for PITI	\$875
plus rental income	\$0
total PITI	\$875
Less Insurance (monthly)	\$30
Market Tolerance	\$250
Mortgage Interest rate	6.00%
Sustainable Mortgage Amount	\$41,698
Home Price	\$225,000
GAP or NEED FOR SUBSIDY	\$183,302

RATIOS

Question:
 Jim and Julie Leighton's gross monthly income is \$2,530.00 per month and their monthly debts total \$425.00. How much can they afford for the monthly mortgage payment?

Estimate 1 (Maximum House Payment Ratio) Estimate 2 (Income-to-Debt Ratio)

\$ 2530		\$ 733.70
Gross Monthly Income	Ratio	Ratio
29%		

\$ 2530		\$ 1037.30
Gross Monthly Income	Ratio	Ratio
41%		
Less \$ 425		\$ 612.30
Total Monthly Debt		
Maximum housing payment with current debt		\$ 612.30
MAXIMUM PITI		\$ 612.30

Use the Waiting List Handout and fill in the number of families who might qualify for the following programs based on income. Assume that credit is not an issue, and anyone making \$30,000 or less will need a rental.

- Column 1 indicates: Adjusted gross annual income
- Column 2 indicates: Adjusted gross monthly income
- Column 3 indicates: The amount of a principal, interest, taxes, and insurance (PITI) a family can afford at 25% of Column 2
- Column 4 indicates: The amount of a loan the family can qualify for based on income only

ASSUMPTION 1 - You are putting together your IHP. You have funds to build 20 homes. Based on the waiting list, you need three types of housing assistance: low-rent; lease with option to purchase (rent to own); home purchase. Using the waiting list data below, identify how many of the families will qualify for each program.

ASSUMPTION 2 - Assume everyone can be assisted.

# in Family	3 BDRMS	# in Family	4 BDRMS
4	\$ 14,300	11	5 \$ 10,140
4	\$ 15,720	12	5 \$ 18,485
3	\$ 20,563	13	6 \$ 19,795
3	\$ 20,800	14	5 \$ 20,250
4	\$ 21,500	15	5 \$ 39,009
3	\$ 31,554	16	5 \$ 39,499
4	\$ 45,220	17	5 \$ 46,166
4	\$ 56,100	18	6 \$ 56,180
3	\$ 58,208	19	5 \$ 74,500
4	\$ 71,360	20	6 \$ 82,000

Low Rent Units	
Lease with Option to Purchase	
Homeownership	

Program Overview 05/2

RESTRICTED RENTS

Purpose

- Tax Reform Act of 1986
 - Reduces tax brackets resulting in potential earnings to high income investors
 - Shifts primary stimulus for low-income housing production to direct tax credits
 - Increases extent to which projects serve very low-income households

LIHTC

- A housing subsidy program for rental housing
- Created within Section 42 of the Internal Revenue Code
- Administered by each state's housing finance agency
- Each state receives \$1.75 per capita annually in tax credits to allocate to projects, inflated starting in 2003
- Eligibility is based on tenant income
- Rent and income restricted

OPERATING DIFFERENCES



Why are LIHTC So Attractive to Investors?

- Provides tax benefits that fall into two categories
- tax deductions
- tax credits

TAX CREDIT VS. TAX DEDUCTIONS

Tax Credits	Tax Deductions
*\$1,000,000 - Gross Income	*\$1,000,000 - Gross Income
* 34% - Tax BRACKET	* 300,000 - Tax deductions
* \$ 340,000 - Tax Liability	* \$ 700,000 - Tax Income
* 300,000 - Tax Credit	* 34% - Tax Bracket
* \$ 40,000 - Adjusted Tax Liability	* \$ 238,000 - Tax Liability

Leveraging for Housing



- It begins with a development budget
 - A *planning tool* that forecasts development-related expenses during project construction.
 - A comprehensive estimate of the total costs to construct or rehabilitate a residential property.
- Sources and Uses Statement
 - Ensures there are sufficient resources to cover the costs of development: Sources=Uses
 - Timeline shows when sources are available to show "gap"
 - Uses are allocated to sources
 - Structuring rent
- Operating Budget and Pro-forma
 - Prediction of income and expenses over the life of the project

Leveraging Rules – Know your market

- People:
 - What can people afford? What are people willing to pay?
 - Household size and composition?
- Price:
 - Rental – will revenues meet expenses to operate and enable payment of mortgage?
 - Homeownership – What price and resulting mortgage will people pay?
 - What is the affordability gap? The "reality" gap?
- Product:
 - What type of housing meets what people want (home, property size, amenities, design features)
 - Given what people can afford and are willing to pay, what type of product can you provide
 - The bigger the gap, the bigger the "subsidy" that is needed!

Goals of PROPERTY Management

- ✓ Physical viability over time
- ✓ Financial viability over time
- ✓ Regulatory compliance

Key Aspects: Affordable Housing Proforma

- Affordable rents
- Revenues
- Operating expenses & reserves
- Debt Coverage Ratio, Loan to Value, and Supportable Debt
- Trending and long-term performance
- Development costs
- Subsidies to fill the gap

Note: When NOI is negative, the Recipient needs to subsidize the project.



THE AFFORDABILITY GAP = NEED FOR SUBSIDY

OPERATING EXPENSE BUDGET					
Project Name:	Easy Street	Total Units	ZF	Per Unit Cost	Total
INCOME					
	Annual Rental Income				\$ 54,600
	Less Vacancy				\$ 3,822
	Plus Other Income			7.0%	\$ -
	TOTAL INCOME				\$ 50,778
EXPENSES					
	ADMINISTRATIVE EXPENSES			\$ 850	\$ 71,250
	OPERATING EXPENSES			\$ 600	\$ 18,000
	MAINTENANCE EXPENSES			\$ 508	\$ 16,250
	FIXED EXPENSES			\$ 450	\$ 11,250
	RESERVE FOR REPLACEMENT/OTHER			\$ 500	\$ 12,500
	TOTAL EXPENSES				\$ 79,250
	NET OPERATING INCOME/LOSS				\$ (28,472)

What are the total expenses?

How much is the net operating income?

What is the breakeven rent?

RENT SUMMARY				
Section A	Repeated Units at		% of Median	
Number of Units	1-BR	2-BR	3-BR	Totals
Std. P.I. Unit	900	1,000		
Number of Units	10	10		20
Stops Monthly Rent/Unit	\$ 250	\$ 300		
Minx. Utility Allowance	\$ 85	\$ 100		
Net Monthly Rent/Unit	\$ 165	\$ 200	\$ -	
Annual Rental Income (All Units)	\$ 18,000	\$ 36,000	\$ -	\$ 54,000

Financial Viability

- The financial viability or profitability of the asset is ensured by:
 - Measuring against indicators
 - Analyzing trends
 - Ensuring reserves
 - Assessing outstanding debt



Reserves for Replacement

- Replacement reserves, also known as capital reserves are for replacing project systems at the end of useful life
 - Carpet, flooring, water heaters, HVAC units, appliances, exterior paint, roofing
- Not for routine maintenance or single-unit replacements
- Meant to cover all capital needs for 30 years or more

Capital Improvement Plan

The data for the Reserve Analysis was compiled from data collected from 33 rental units currently maintained by TDHE

ANALYSIS OF PROJECTED MAINTENANCE

It is reasonable to assume that the following items will **not** require substantial replacement within a 15 year period.

Siding	HVAC System
Electrical Wiring	Insulation
Plumbing Pipes	Cabinets/ Counter tops

It is also reasonable to assume that the following items **will** require substantial replacement 15 years from initial occupancy.

Flooring	Plumbing Fixtures
Locks	Sprinklers
Paint	Window Coverings
Selective Appliances	Windows

ANALYSIS OF CAPITAL IMPROVEMENT RESERVE:

Capital Improvement Reserve	\$900.00
Multiplied by 12 months	\$10,800.00
Multiplied by 15 years	\$162,000.00
Divided by 10 units	\$16,200.00

\$16,200 is the avg. per unit cost at the end of 15 years.

Sl. No.	ANY TRIBAL HOUSING AUTHORITY (ATHA) 20 LOW-RENT UNITS - CASH FLOW ONE YEAR PROJECTION		
GROSS INCOME (REVENUE)			
1	Rental Income (\$399*20*12) based on 30% of \$27,000 with utility allowance of \$250 per month	\$98,400	\$144,000
2	Vacancy Loss @ 5%	\$4,920	\$7,200
3	Collection Loss	\$0	\$0
4	SUBTOTAL RENTAL INCOME	\$93,480	\$136,800
5	Other Income	\$1,200	\$1,200
6	EFFECTIVE GROSS INCOME (EGI)	\$94,680	\$138,000
ESTIMATED ANNUAL OPERATING EXPENSES:			
7	Water (Contractor says \$290/mo for water & sewer)	\$3,480	\$3,480
8	Landscaping (\$400/mo. all lawn) (if bushes -\$100/mo.)	\$4,800	\$4,800
9	Electric (common areas \$300/mo)	\$3,600	\$3,600
10	Solid Waste Disposal	\$1,140	\$1,140
11	Insurance	\$35,000	\$35,000
12	Pest Control	\$2,430	\$2,430
13	Administrative & Counseling Overhead (150*12*20)	\$36,000	\$36,000
14	Routine/Preventive Building Maintenance	\$2,000	\$2,000
15	Annual Compliance Audit	\$50	\$50
16	Collection Loss	\$0	\$0
17	Reserve (\$150/UNIT X 12 months)	\$3,600	\$3,600
18	TOTAL ANNUAL OPERATING EXPENSES	\$91,740	\$91,740
19	EXPENSES PER UNIT	\$4,587	\$4,587
20	EXPENSES PER UNIT PER MONTH	\$382	\$382
21	EFFECTIVE GROSS INCOME (EGI)	\$94,680	\$138,000
22	OPERATING EXPENSES	\$91,740	\$91,740
23	NOI	\$2,940	\$46,260
24	MAX Rent to meet expenses	\$382	\$382

ATTACHMENT: SINGLE FAMILY BUDGET PROCESS

**CALCULATE
BREAKEVEN
20 UNITS**

OPERATING EXPENSES	
Insurance	\$6,000
TOTAL	\$6,000
MAINTENANCE	
Decorating	\$3,500
Repairs & Maintenance	\$3,500
Exterminating	\$3,750
Ground Expense	\$5,250
Other	\$3,500
TOTAL	\$15,000
FIXED EXPENSES	
Real Estate Taxes	\$0
Taxes	\$0
TOTAL	\$0
TOTAL ANNUAL OPERATING EXPENSES	\$71,108
TOTAL EXPENSES AND REPLACEMENT RESERVES	\$69,108
ANNUAL REPLACEMENT RESERVES	\$9,000
CASH FLOW ASSUMPTIONS:	
Annual Rent Increase %	2.00%
Annual Expense Increase %	3.00%
Replacement Costs increase %	0.00%

CALCULATE REVENUE

Units			<i>Total Monthly Payments</i>
3 BR	8 \$	513	\$
3 BR	7 \$	668	\$
4 BR	5 \$	671	\$
5 BR	0 \$	-	-
	\$	-	-
			\$
TOTAL	20 \$		\$



What are Operational Costs?

- Debt service costs
- Management costs
- Operational pro-forma
- Reserves – replacement/operating
- Net Operating Income - NOI
- Debt Coverage Ratio – DCR
- Monitor achievement of cash-flow requirements
- Provide a sense of the property's financial health
- Forecast future income and expenses

Development Budget to Operating Budget

Source	Construction Sources	Change	Permanent Sources
Const. Lender	\$ 8,000,000	\$ (8,000,000)	\$ -
Perm Lender	\$ -	\$ 1,260,000	\$ 1,260,000
NAHASDA	\$ 2,000,000	\$ -	\$ 2,000,000
LIHTC Equity	\$ -	\$ 6,740,000	\$ 6,740,000
TOTAL	\$ 10,000,000	\$ -	\$ 10,000,000

What Will it Cost?

Sample Single-Family Rental Development Budget
(1 Unit)

Uses

Acquisition Costs:

Acquisition: Land	\$ 5,000
Acquisition: Buildings	\$ 20,000
Total Acquisition:	\$ 25,000

Construction:

Contract with GC (incl profit, OH, gen conditions)	\$ 70,000
Bond Premium	\$ -
Construction Contingency (10%)	\$ 7,000
Total Construction:	\$ 77,000

Does the project "work"?

- Does the projected income cover costs or projected expenses?
- For construction?
- For operation of completed project?
- What are the gaps?
- What are the sources to fill the gaps?



SAMPLE TRIBAL HOUSING AUTHORITY CASH FLOW PROJECTION WITH ALL RENTED ASSUMPTIONS: 10 RENTALS, NO RENT INCREASE, NO VACANCY DELINQUENCY, & EVERYONE MOVES IN ON THE SAME DAY.						
FMR	2009	2010	2011	2012	2013	
ESTIMATED ANNUAL OPERATING EXPENSES:						
Management Fee (accounting, software, inspection, consulting, utility, etc.)	\$12,000	\$12,120	\$12,241	\$12,364	\$12,487	
Insurance (\$370 per year X 10 homes)	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	
Executive/Preventative Building Maintenance includes wages, excellent item care,	\$18,000	\$19,740	\$20,727	\$21,763	\$22,852	
50% Routine Property Maintenance*	\$0	\$0	\$0	\$0	\$0	
Annual Compliance Audit (included in Management Fee)	\$50	\$50	\$50	\$50	\$50	
Capital Reserve (\$900/UNIT industry standard)	\$9,000	\$9,000	\$9,000	\$9,000	\$9,000	
TOTAL ANNUAL OPERATING EXPENSES	\$43,000	\$44,410	\$45,518	\$46,677	\$47,889	
EXPENSES PER UNIT	\$4,300	\$4,441	\$4,552	\$4,668	\$4,789	
EXPENSES PER UNIT PER MONTH	\$361	\$370	\$379	\$389	\$399	
ESTIMATED REVENUE						
Rental Income 4 Bedrooms (\$440*12)	\$22,700	\$23,700	\$24,700	\$25,700	\$26,700	
Rental Income 3 Bedrooms (\$443*12)	\$54,580	\$56,580	\$58,580	\$60,580	\$62,580	
Rental Income 2 Bedrooms (\$443*12)	\$26,832	\$28,832	\$30,832	\$32,832	\$34,832	
Vacancy Loss @ 0%	\$0	\$0	\$0	\$0	\$0	
SUBTOTAL RENTAL INCOME	\$107,112	\$113,112	\$116,112	\$119,112	\$124,112	
TOTAL ESTIMATED ANNUAL INCOME	\$107,112	\$113,112	\$116,112	\$119,112	\$124,112	
GROSS OPERATING INCOME	\$64,112	\$68,702	\$70,594	\$72,438	\$77,223	
ANNUAL SUBSIDY REQUIRED FROM TRIBE	\$0	\$0	\$0	\$0	\$0	
Efficiency 1-BDRM 2-BDRM 3-BDRM 4-BDRM 5-BDRM 6-BDRM	\$516	\$525	\$640	\$943	\$972	\$1118
						\$1286
